

Registering for an OLLI Class Online

If your account was created by OLLI staff, your username should be the first two letters of your first name and your entire last name.

Name: Jane Smith
Username: jasmith

If you have forgotten your username, please contact the OLLI office at learners@hsc.wvu.edu or 304-2293-1793. If you have forgotten your password, we have instructions on how to reset it: <https://olliatwvu.org/current-members/document-repository>

The Registration Portal


You'll notice that this address is different from our <https://olliatwvu.org> website. This is because we use a third-party to process our credit card payments and automate class reminders, so we have to use their website.

The screenshot shows the homepage of the OLLI at WVU Online Registration Portal. At the top, there are logos for West Virginia University and the Osher Lifelong Learning Institute, along with links for 'VIEW CART (0)', 'BUY eGIFT CARD', and 'Donate'. A dark blue navigation bar contains the text 'You are not logged in.' and a 'Login/Create account' link. Below this, a menu bar has 'HOME', 'BROWSE', and 'SEARCH' with dropdown arrows, and social media icons for Facebook, Twitter, YouTube, and LinkedIn. The main content area is titled 'Welcome to the OLLI at WVU Online Registration Portal' and features a collage of three photos showing people in a classroom setting. To the right of the photos is a list of menu items: 'Join/Renew a Membership', 'Register for Classes', 'Browse Classes', 'Apply for a Scholarship', 'Teach for OLLI', and 'Community Events'. Under 'Community Events', there is a link for 'Tai Chi Classes at the Shack' and a '2024-2025 Schedule' section. The schedule lists: 'Winter term: Tuesday, January 21 to March 15, 2025 Registration begins January 6' and 'Spring term: Monday, April 7 to May 30, 2025 Registration begins March 17'. At the bottom of the schedule section, there is a quote: 'Free from the pressures of tests and grades, this is learning simply for the joy of it.'

Logging into the Portal

1. Go to the OLLI Registration website: <https://wvusph-olli.augusoft.net>

You are not logged in.

 [Login/Create account](#)

[HOME](#) ▾

[BROWSE](#) ▾

[SEARCH](#) ▾

2. Towards the top of the page, in the blue bar, click the link: **Login/Create account**.
3. Look for the **Sign In** section of the page.
4. Enter your Username.
5. Enter your Password.
6. Click **Sign In**.

Sign In

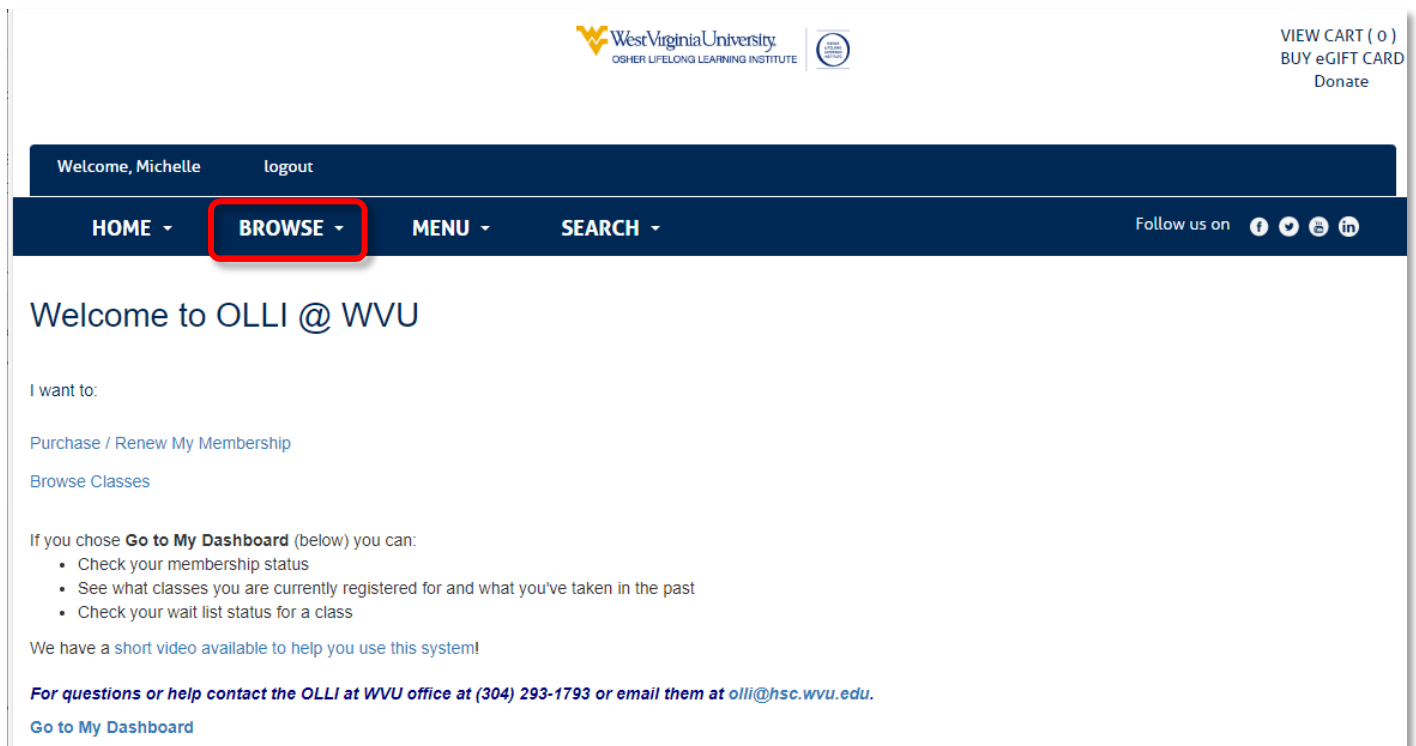
Use your username and password to sign in here.
Please note that the password is case sensitive.

[Forgot your username?](#)

[Forgot your password?](#)

[Sign In](#)





Browsing Classes



West Virginia University
OSHER LIFE-LONG LEARNING INSTITUTE

VIEW CART (0)
BUY eGIFT CARD
Donate

Welcome, Michelle [logout](#)

[HOME](#) ▾ [BROWSE](#) ▾ [MENU](#) ▾ [SEARCH](#) ▾ Follow us on    

Welcome to OLLI @ WVU

I want to:

- [Purchase / Renew My Membership](#)
- [Browse Classes](#)

If you chose **Go to My Dashboard** (below) you can:

- Check your membership status
- See what classes you are currently registered for and what you've taken in the past
- Check your wait list status for a class

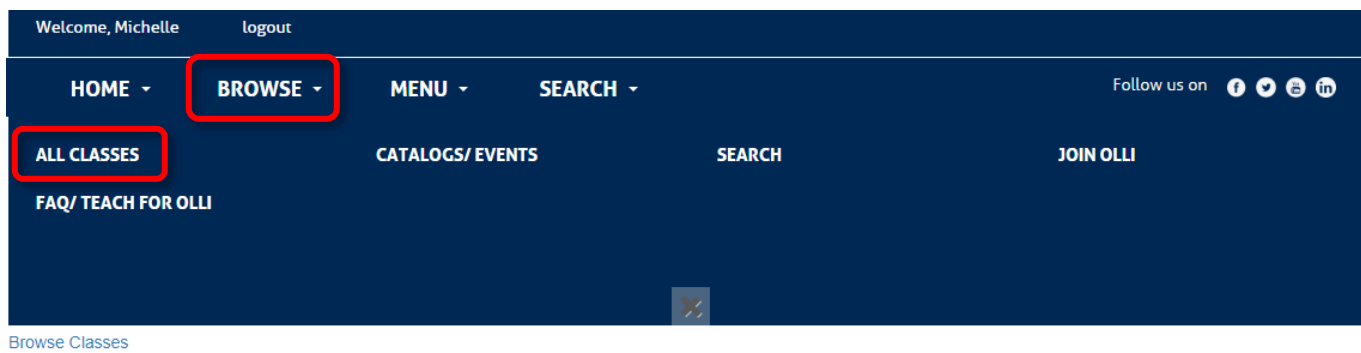
We have a [short video](#) available to help you use this system!

For questions or help contact the OLLI at WVU office at (304) 293-1793 or email them at olli@hsc.wvu.edu.

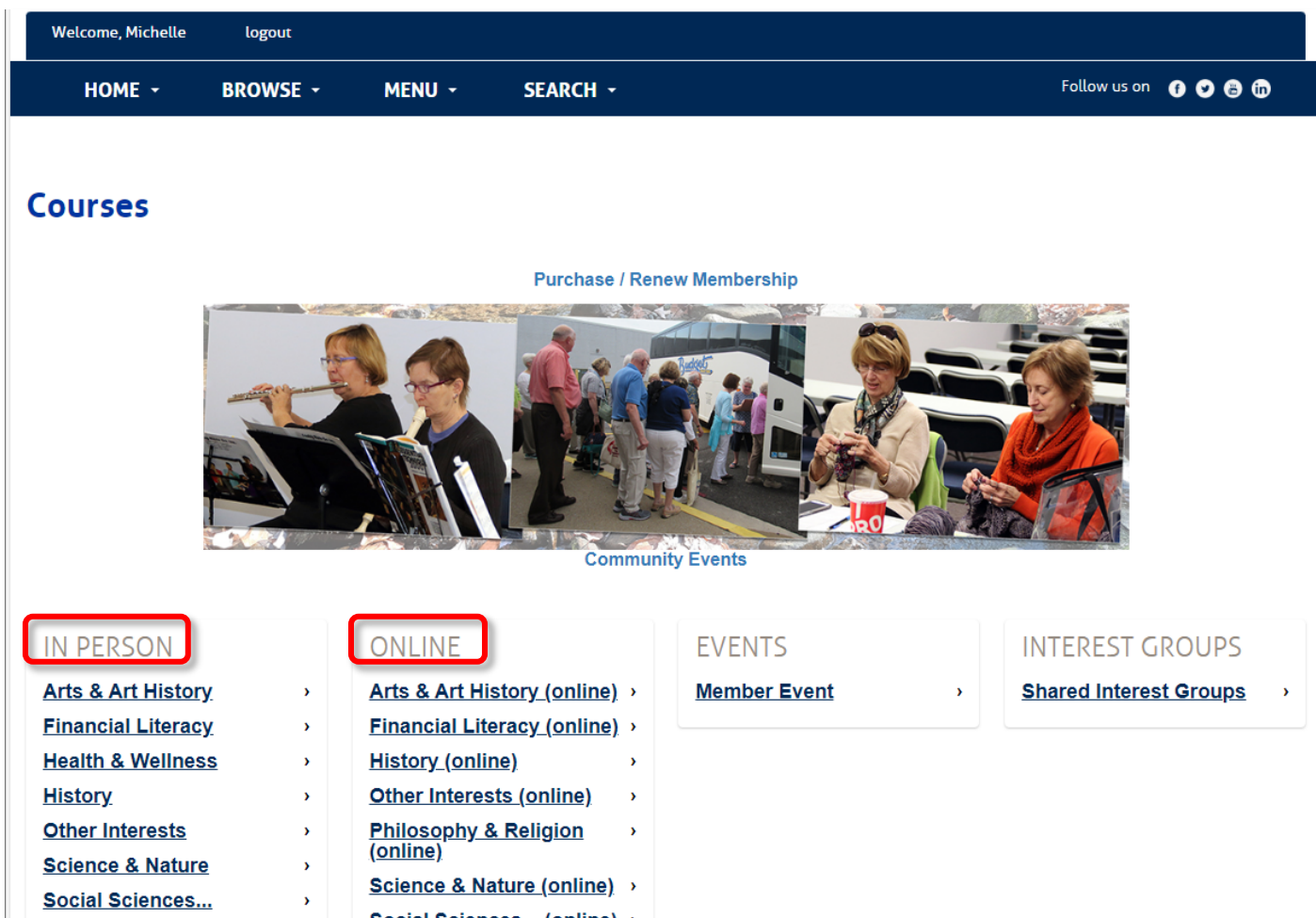
[Go to My Dashboard](#)

1. To see the available classes click **Browse**.

2. From the extended menu, click **All Classes**.



3. Select the category you want to browse from the list. Note there is an **In Person** category and an **Online** category




4. Select the category you want to browse.

5. Scroll through the results to view the classes in the category.

Sort by: *Start Date*

Showing 1 of 1 pages Show All

Results per page: 12



Understanding Some Inventions That Changed the World (In Person)

This course examines pivotal inventions that have shaped human history, from ancient times to the present. We will explore innovations used between an ... View More


Instructor : [Kenton Colvin](#)

Weekly - Tue 10:00 AM - 12:00 PM (1/28/2025-2/11/2025)

Materials Cost: \$0.00 **Class Cost:** \$0.00

[Purchase Membership >](#)

[View Details >](#)



Morgantown's Journey Through Geological History

Today's Morgantown has flourished, in significant part, because of its geological past. Ancient rock layers, landforms, geographies, and climates have ... View More

Instructor : [Richard Smosna](#)

6. You can change the sort order of the listing. Choose from **Alphabetical by class name** or **Start date**.

NOTE: Alphabetical by instructor name sorts by the instructor's *first* name.

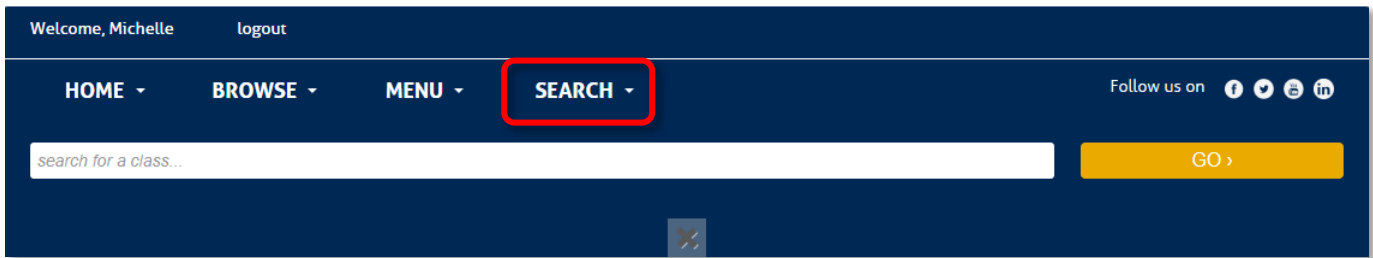
Sort by: *Start Date*

Showing

- Alphabetical by class name
- Alphabetical by location
- Alphabetical by instructor name
- Price: Low to High
- Price: High to Low
- Start Date**
- End Date
- Course Number
- Online, Hybrid, then Classroom
- Classroom, Hybrid, then Online
- Term

Searching for a Class

1. If you already know the class you want click **Search**.



2. In the search box that appears, type in part of the name of the class for which you are searching, like “film” or “virtual” or the name of the instructor.
3. Press the **Enter** key on your keyboard or click the **GO** button.

Selecting Classes

OLLI at WVU has two in-person locations and a Zoom option that can be viewed from anywhere (as long as you have the Zoom app and an internet connection. Make sure you are choosing the correct location for the class you want (Morgantown, Charleston, or Zoom).

A screenshot of a web page titled "In Person >> History". At the top left, there is a link "<< back to courses page". Below that, it says "History in person" and "Please click on the course title to see the full course description. If you have questions, please provide us with the course title when e-mailing or calling." There are two dropdown menus: "Filter by Term:" with "Select a Term" and "Sort by:" with "Start Date". Below these are pagination controls: "Showing 1 of 1 pages Show All" and "Results per page: 12". The main content area features a circular logo on the left that says "Morgantown in person". To the right of the logo is the course title "The Peopling of the Americas (In Person)". Below the title is a short description: "About 70,000 years ago, modern human beings (Homo sapiens) left their African homeland and began their dispersal into the rest of the world. About 25, ... View More". Below the description is the instructor's name: "Instructor : Jim Rentch". Below that is the schedule: "Weekly - Fri 10:00 AM - 11:45 AM (1/17/2025-1/24/2025)". At the bottom, it says "Materials Cost: \$0.00 Class Cost: \$0.00". On the right side of the page, there are two buttons: "Add to Cart" and "View Details", both with right-pointing arrows. The "Add to Cart" button is highlighted with a red rectangular box.

1. Once you have found a class, click the **Add to Cart** button. If you do not have a current membership, you will be prompted to add a new membership to your cart.
2. Continue to find and add classes until everything you want is in your cart.

Checkout

You need a credit card, to check out on the online registration portal unless you purchased an “Annual Plus” membership during the summer term.

1. In the upper right corner of the screen click **View Cart**. Verify the classes you want are in the cart (*ignore the subtotal*—it does not always include everything).
2. Click **Checkout**.

University of Maryland Eastern Shore

VIEW CART (3)

Shopping Cart

clear your cart x

Adding Membership	\$30.00	x
Understanding Some Inventions That Changed The World (In Person)	\$0.00	x
The Peopling Of The Americas (In Person)	\$0.00	x
Subtotal	\$30.00	

Checkout >

Thank you for your membership and/or course registration. Please be sure to review your cart.

Student Details	Class Details	Amount
Michelle 5000 Greenbag Road Morgantown, WV 26508	New Membership (Morgantown 2025 Standard Membership)	\$30.00
Michelle 5000 Greenbag Road Morgantown, WV 26508 304-293-1793	Start Date: 1/28/2025, Instructor: Colvin	<input type="checkbox"/> Agree to Policies
Michelle 5000 Greenbag Road Morgantown, WV 26508 304-293-1793	Class Registration Cost	\$0.00
Michelle 5000 Greenbag Road Morgantown, WV 26508 304-293-1793	Start Date: 1/17/2025, Instructor: Rentch	<input type="checkbox"/> Agree to Policies
	Class Registration Cost	\$0.00
	Registration Fee	\$40.00
Total		\$70.00

Discounts and Checkout

Apply Gift Code

Checkout Donate Clear Cart Choose Additional Classes

3. After reviewing your cart, click **Checkout**.
4. You will be redirected to the WV State Treasury site to enter your credit card number and check out. You will be returned to the Registration portal once the payment processes.

Enter the required fields below then select the checkbox regarding the billing statement to continue to the payment information.

Payment Amount: **\$30.00**

First Name: *

Last Name: *

Outside of US

Address: *

City: *

State: *

Zip Code: *

Phone: *

Email:

I understand that my billing statement will say WV State Treasury

Cancel